



**NOTICE OF MEETING OF THE  
METROPOLITAN EDUCATION COMMISSION  
KEY TO EMPLOYMENT SYMPOSIUM SUBCOMMITTEE**

Pursuant to A.R.S. 38.431.02, notice is hereby given to the members of the Metropolitan Education Commission and to the general public that the Commission Key to Employment Subcommittee will hold a **KEY TO EMPLOYMENT for the 21<sup>ST</sup> CENTURY SYMPOSIUM STEERING SUBCOMMITTEE** meeting open to the public on **TUESDAY, OCTOBER 11, 2016, 9:00 a.m., at the MEC Office, 930 E. Broadway Blvd., Tucson, Arizona.** Agendas will be available to the public at the Metropolitan Education Commission, 930 E. Broadway Blvd., Tucson, Arizona

Dated this 4th day of  
October, 2016.

Pat Wiedhopf, Chair  
June Webb-Vignery, Ph.D., Executive  
Director  
Metropolitan Education Commission

**AGENDA**

- |      |  |                       |
|------|--|-----------------------|
| 1.0  | CALL TO ORDER – 1 Minute   | DR. JUNE WEBB-VIGNERY |
| 2.0  | ROLL CALL - 3 Minutes  | DR. JUNE WEBB-VIGNERY |
| 3.0  | PLEDGE OF ALLEGIANCE – 1 Minute                                  | DR. JUNE WEBB-VIGNERY |
| 4.0  | APPROVAL OF 1/08/2016<br>MEETING MINUTES – 2 Minutes             | DR. JUNE WEBB-VIGNERY |
| 5.0  | PLANNING FOR THE FEBRUARY 3, 2016<br>KEY TO EMPLOYMENT SYMPOSIUM | DR. JUNE WEBB-VIGNERY |
| 5.1  | Space & Logistics – 5 Minutes                                    |                       |
| 5.2  | Sponsors – 5 Minutes   |                       |
| 5.3  | Exhibitors – 5 Minutes   |                       |
| 5.4  | Student Registration – 1 Minute                                  |                       |
| 5.5  | Campus Tours – 1 Minute  |                       |
| 5.6  | Workshops – 5 Minutes  |                       |
| 5.7  | Lunch – 1 Minute   |                       |
| 5.8  | Volunteers – 1 Minute  |                       |
| 5.9  | Parking – 2 Minutes  |                       |
| 5.10 | Transportation of Participants/Arrival Times – 5 Minutes         |                       |
| 5.11 | Student Evaluations – 1 Minute                                   |                       |

- 5.12 Exhibitor Evaluations
- 5.13 Event Programs – 5 Minutes
- 5.14 AZ Sci Tech Festival – 2 Minutes

6.0 NEXT MEETING – 1 Minute

DR. JUNE WEBB-VIGNERY

7.0 ADJOURNMENT – 1 Minute

DR. JUNE WEBB-VIGNERY

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting June Webb-Vignery at 520-670-0055. Requests should be made as early as possible to allow time to arrange the accommodation.